

PAYMENT SCHEDULE MATRIX

| <u>LOA Stage/Bucket</u> | <u>Relevant Issues</u> | <u>Inherent USG Actions</u> |
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| Pre-LOR | <ul style="list-style-type: none"> ▪ Clear definition of scope ▪ Clear delineation of desired schedules ▪ Customer budget issues ▪ Sole source, as appropriate ▪ Type of FMS case desired (defined/blanket/CLSSA) | <ul style="list-style-type: none"> ▪ Work with customer as required to clearly define scope and requirements ▪ Ensure adequate organizational support and resources |
| Case Development | <ul style="list-style-type: none"> ▪ Precedent – history of like cases ▪ Obtaining accurate contractor input prior to contract award ▪ Type of case developed ▪ Customer identify any budgetary constraints, type of funding, requested payment schedule if applicable ▪ Case execution plan ▪ SBLC format | <ul style="list-style-type: none"> ▪ Ensure accurate pricing methodologies are utilized ▪ Select an appropriate payment schedule curve or develop manual schedule ▪ Develop accurate T/L worksheets ▪ For amendments/mods: review payments and performance to date ▪ Consider customer unique schedules, budgetary constraints ▪ Ensure adequate org support and resources |
| Case Execution (includes Reconciliation) | <ul style="list-style-type: none"> ▪ Balance need to be accurate with need for payment schedule stability ▪ Accuracy vs. resources ▪ Performance vs. billing ▪ Develop thresholds for reviewing and changing payment schedules ▪ Revised case execution plan | <ul style="list-style-type: none"> ▪ Act on variance reports issued to flag execution vs. payment schedule discrepancies ▪ Verify pricing accuracy; alter LOA values and schedules as appropriate ▪ Review whether curve used remains adequate ▪ Adhere to financial policies for reviewing and changing payment schedules ▪ Consider case-level collection status when processing amendments & modifications ▪ Ensure adequate org support and resources |
| Case Supply Complete Reconciliation & Closure | <ul style="list-style-type: none"> ▪ Consider final payment schedule notice ▪ Final payment on schedule vs. final payment required | <ul style="list-style-type: none"> ▪ Modify payment schedules to reflect final expenditure requirement profile ▪ Ensure adequate org support and resources |